

JOB DESCRIPTION: SURREY WOMEN'S SUPPORT WORKER

StreetlightUK is a growing charity, delivering a specialist support service for women in prostitution in London and the Southeast. Taking a woman-centered approach, your role is to provide care co-ordination for women with complex needs who want support, or to exit prostitution. We are looking for someone with energy, motivation and experience of working with vulnerable adults; someone who has a highly developed sense of self-awareness, who can work in a gender and trauma informed way. This is a part-time contact based at the StreetlightUK Crawley Office.

PURPOSE OF THE ORGANISATION

- a) Ending sexual exploitation and violence towards women involved in prostitution.
- b) Recognising the barriers to exit and providing women in the sex industry with direct support, enabling fresh choices to overcome these barriers.
- c) Shifting the burden of the law in the UK by influencing policy, practice and public discourse, alongside survivors, regarding prostitution.

SCOPE OF THE JOB:

Line Manager:	Senior Women's Support Worker
Location:	Crawley Office, Manor Royal
Hours of Contract	21 hours per week (can be flexible for the right candidate).
Contract:	Permanent contract
Salary	£25,480 (FTE)

****This post is restricted to female applicants only under Section 9 of the Equality Act 2010.***

1. Care co-ordination of women with complex needs who want support, or to exit street-based prostitution.
2. Advocacy and referral to Multi-Agency Meetings, including the Surrey Abuse Services Discussion Group, Surrey Sexual Health Outreach Group, Domestic Violence Multi-Agency Partnerships, along with other support services across Surrey.
3. Effectively monitoring client work, preparing reports and ensuring funders' targets are met.
4. Being on the Rota for the Surrey outreach shifts and police operations, to ensure smooth delivery of the service and continuity between the outreach and daytime support service.
5. Representing the organisation of specified events and networks locally.

6. Participation in StreetlightUK annual fundraising and awareness campaign.
7. Contributing to the overall client support strategy of Streetlight UK in conjunction with the CEO and Senior Women's Support Worker.
8. Preparing research and reports for partners, funders and other stakeholders as directed by and in conjunction with the Senior Women's Support Worker and CEO.

DUTIES AND KEY RESPONSIBILITIES OF WOMENS SUPPORT WORKER

1. Work using a flexible, woman-centered, trauma-informed, and strengths-based approach, recognising the woman as an expert on her own experience.
2. Support women to build their confidence and self-esteem enabling them to develop strategies to put control, direction and purpose into their lives within a supported environment.
3. Complete assessments with women to ensure that structured support and care plans are in place and are regularly reviewed, with clear goals and objectives that are client-led and agreed with women.
4. To provide intensive personalised support with a bespoke, holistic and integrated service to women encompassing a range of risk, health, social and relationship needs.
5. Support women involved in prostitution to overcome the barriers they face in exiting e.g., mental health, housing, problematic substance use, homelessness, poverty, domestic abuse, sexual violence, the criminal justice system; and to make positive steps forward with their lives.
6. Commit to taking a multi-agency approach to women's support. Identify and develop strong working partnerships and links across Sussex's voluntary and statutory services to improve options for service users.
7. Enable women to access other support services by building good working links and ensure women are getting the right support.
8. Consider the spiritual, religious and cultural needs of women.
9. Use a range of qualitative and quantitative tools to monitor women's journey of progress.

REDHILL BREAKFAST CLUB

Maintain and develop StreetlightUK's presence as a key specialist support service at the weekly, women's only club, run by Kent, Sussex and Surrey Rehabilitation. Addressing all access and policy issues.

Provide support for women accessing the Breakfast Club on a crisis and on an ongoing basis.

Undertake risk assessments (including safeguarding) and safety planning with women who are referred to Streetlight UK from the Breakfast Club in conjunction with the Senior Women's Support Worker.

Comply with all Streetlight UK policies and procedures for safe working practices for the women and the volunteers and adhere to safety and emergency procedures laid down by the Breakfast Club staff.

HMP SEND and HMP DOWNVIEW

1. Support the delivery of StreetlightUK wellbeing course in HMP Send, as directed by the Senior Women's Support Worker and CEO.

2. In conjunction with the senior women's support worker, undertake risk assessments (including safeguarding) and safety planning with women who are referred to Streetlight UK from the wellbeing course.
3. Comply with all Streetlight UK policies and procedures for safe working practices for the women and the volunteers and adhere to safety and emergency procedures as laid down by the prison staff.

TEAM WORKING

1. Invest in the team and work collaboratively to share the caseload.
2. Attend staff meetings with the CEO, Senior Women's Support Worker, internal case management meetings, briefings/debriefing, and handovers as needed.
3. Attend the annual team days (in London and Sussex) and any other training provided.
4. Work safely and considerately in StreetlightUK's office.
5. Liaise with volunteers to support and increase the project's impact.
6. From time to time the employee may be required to perform other duties commensurate with their role and abilities, as reasonably required, to facilitate the smooth running of the charity.

DATA MANAGEMENT

1. Responsible for recording and entering all cases and notes, outreach recording and partner meeting recording forms onto the StreetlightUK remote access management filing system.
2. Contributing towards data collection and impact recording (via Performance, Outgoings and monitoring (POM) Form and provide data for reports to trustees and other funders.

SUPERVISION

1. Commit to supervision sessions with your line manager and to external supervision.
2. Commit to a good working relationship with the whole StreetlightUK team (based in London and Sussex/Surrey) supporting the healthiness of the wider team.

Person Specification – StreetlightUK Women's Support Worker

Criteria	Essential/Desirable	Measured
1. Education, Qualifications	Essential <ol style="list-style-type: none"> a) Degree /equivalent qualifications, counselling, social work, nursing, mental health, probation and/or significant work/life experience b) Full UK Driving License - the role requires travel across Sussex. 	Application Form/ Interview
2. Experience	Essential <ol style="list-style-type: none"> a) Experience of working with women in prostitution and/or vulnerable women b) Experience of working with safeguarding policies and procedures c) Experience of drop-in and/or 1-1 case work 	Application Form/ Interview

	<p>d) Experience in maintaining clear boundaries, crisis management skills and the ability to cope with stressful client-based situations</p> <p>Desirable</p> <p>a) Experience of working within the criminal justice system and Health/Exiting prostitution (please state)</p> <p>b) Experience of service user involvement</p> <p>c) Working in a trauma and gender-informed approach</p> <p>d) Experience of working with Local authority services</p> <p>e) Direct experience of the charity sector</p>	
<p>3. Skills / Abilities</p>	<p>Essential</p> <p>a) Ability to coordinate and prioritise workload</p> <p>b) Excellent communication skills, a level of numeracy, literacy and comprehension that enables you to prepare and maintain case records, communicate in writing with other agencies and analyse written and numerical information and produce policy briefings</p> <p>c) Ability to work alone and as part of a wider team</p> <p>d) Ability to build strong relationships and partnerships</p> <p>e) Strong IT skills (Word, PowerPoint, Excel, Database, MailChimp)</p> <p>Desirable</p> <p>a) Knowledge of the DWP Welfare Systems (basic Housing, Benefits Law)</p> <p>b) Experience of access support for women regarding their mental health assessments</p> <p>c) Ability to make a homelessness application</p> <p>f) Experience of problem-solving or developing exiting strategies</p>	<p>Application Form/ Interview (Case Study)</p>
<p>4. Personal Qualities</p>	<p>Essential</p> <p>a) Able to positively work within our ethos, vision and values</p> <p>b) Excellent team player able to work with a small team</p> <p>c) Highly developed sense of self-awareness and ability to work with different points of view</p> <p>d) Committed to the national vision and values of Streetlight UK as well as the local focus of the Sussex Team</p> <p>e) Self-motivated and adaptable -flexible to change</p> <p>f) Thorough with a high attention to detail</p>	

